



Facility Management – Aspley High School

Objective

- To manage the physical facilities (buildings, grounds and ovals) shared by the school and the club to ensure a high standard of safety and presentation.
- To provide support to the Executive and Committee members to ensure the efficient operation of the Club

Responsibilities

- Assist other Committee members in their duties as required
- Undertake tasks at the request of the President, Executive or General Committee
- Ensure post pads are always placed on the goal posts at the beginning of the training day and ensure all equipment is put away at the end of the training day.
- Ensure the following cleaning works are completed:

Oval rubbish collection

Rubbish collection is required following the completion of all training nights. Gloves are available for use and are located on the shelf in the equipment shed..

The rostered team is required to:

1. Pick up loose rubbish and place in large green rubbish bins from all areas of the Reserve, ensure playground and other areas are also completed.
- Ensure no players are allowed into school area unless fully supervised by a coach or other suitably qualified person.
 - Ensure siblings of players are not loitering in and around school buildings.

Relationships

- Reports to the Coordinator of Volunteers and players to undertake rubbish collection
- Liaises with the Executive

Accountability

- Accountable to the Club Executive & Committee via the Football Operations Manager
- Provide a report on portfolio operations to the monthly Committee meeting via the Football Operations Manager